

Phänomenologische Forschungen

– Guidelines for editing manuscripts –

1. General Information

- Length of the articles: 6.000 – 8.000 words
- Abstract: c. 1.000 characters; keywords: c. 5
- Biographical information: c. 500 characters
- Put the document in page format DIN A4
- Single column text; align left
- Please use a Unicode-compatible font (e.g. Times New Roman) and discuss the use of special fonts (foreign languages; diacritical characters) with the editors and publishers
- No syllabification (neither manual nor automatic)
- No headers (column titles)
- Save the document in Word-Format (Ending in .doc or .docx)

2. Headings

- Please make the hierarchy of headings distinguishable either by numeration or formatting feature (primary headings: *italics*; secondary, right indent)
- If you work in Word with style sheets, please use the style sheets “Header 1,” “Header 2” etc.

3. Footnotes

- Use automatic footnote settings
- Continuous count (not page wise) with superscript Arabic numerals
- Footnotes should stand under the main text on the page (not defined as endnotes)

4. Emphasis / Accentuation

- In principle, approach accentuation sparingly: please accentuate only using *italicized* text. **Bold print, underlining**, and `l e t t e r s p a c i n g` are only permissible in justified exceptional cases.
- In general, names will not be accentuated.
- In-text citations of a title are to be written in *italics* (e.g. “Husserl says in his *Logical Investigations*”)
- Expressions in other languages are to be written in *italics*.

5. Quotation marks

- Quotation marks should be used appropriately respective to the language of the text. In German: ‚...‘ and „...“; in English: ‘...’ and “...”; in French: <...> and «...».
- In citations of a text coming from a foreign language, the conventions of the contributing article’s language (and not of the quoted text) should be applied.

6. Quotes

- For complete quotations in the text, the footnote number shall stand behind the quotation marks; for run-in quotations, they should come behind the punctuation mark that follows the closed-quotation mark.
- Omissions will be signified by [...] (three periods in brackets).

7. Citation Method

References are given only in the footnotes.

- Examples:

Maurice Merleau-Ponty: *Phenomenology of Perception*. Translated from the French by Colin Smith. London 1962, 474.

Rudolf Bernet, Iso Kern, Eduard Marbach: *Edmund Husserl. Darstellung seines Denkens*. Hamburg 1996, 96.

Alexander Schnell (Ed.): *Lire les Beiträge zur Philosophie de Heidegger*. Paris 2017.

László Tengelyi: *La pensée historique de Heidegger dans les Contributions à la philosophie*. In: Schnell (Ed.), *Lire les Beiträge*, 14 ff.

Shaun Gallagher, Dan Zahavi: *The Phenomenological Mind*. London/New York 2012.

8. Miscellaneous

- Format only according to these guidelines. You should not layout or configure. The more “neutral” your text is – in other words, the more unformatted the data of your submission is – the simpler it is for the specialists to format later.
- Please be mindful to spell all names, titles, and abbreviations correctly. Utilize them in a unified manner.
- Please pay attention to the finer details such as spaces after punctuation marks or having multiple spaces following each other.
- Do not indent with spaces or tabs, but with “format–paragraph.”

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